

Executive Committee Charter

Chair: Ken Nelson (KS)

Co-Chair(s): Jonathan Duran (AR), Mark Yacucci (IL)

Staff: John S. Jordan, CAE, Executive Director

Committee Summary:

The primary purpose of the Executive Committee is to facilitate decision making between board meetings, or in urgent and crisis circumstances. The Executive Committee meets weekly and serves as an advisor to the Executive Director. The Committee serves as the liaison between the Executive Director and the Board of Directors. Any actions taken by the Committee will report to the Board of Directors.

Committee Objectives:

- **Meet on a regular schedule between Board of Director meetings or when deemed necessary by the co-chairs.**
- **Take action when appropriate on issues impacting NSGIC**
- **Serve as an advisor and liaison between the Executive Director and Board of Directors**
- **Enhances communication between the BOD, Committees, and Executive Director**
- **Leads the BOD on board enhancement (strategic direction and fiduciary oversight), engagement, and mentoring**

Required Reports:

- **Monthly verbal reports at Leadership Briefings**
- **Yearly Report of Committee Activities for the Annual Conference**